



## Facility Rental Application- Single Event

Date of Event		Arrival Time		End Time	
Name of Host & Organization					
Address of Host				City	
Email Address				Zip Code	
Cell Phone		Alternate Phone			
Work Phone		<b>Deposit</b>	Park	<input type="checkbox"/>	\$100
Type of Event			Community Room	<input type="checkbox"/>	\$300
Attendance Min		Attendance Max		Other	<input type="checkbox"/> \$_____
	Alcohol Waiver Needed	<input type="checkbox"/>	Yes	NA	<input type="checkbox"/>
		<input type="checkbox"/>	No	Deposit Paid On _____	

Facility	Rate	Rate	Rate	Recieved By _____	
	Resident	Non-Resident	Other:	Hours Requested	Sub Total
Community Room	\$100 per hour	\$125 per hour			
Community Room Setup/Cleaning Fee	\$100 Flat Fee	\$100 Flat Fee			
Projector	\$35 Flat Fee	\$35 Flat Fee			
Audio	\$25 Flat Fee	\$25 Flat Fee			
Kitchen	\$100 Flat Fee	\$125 Flat Fee			
Meeting Place	\$20 per hour	\$25 per hour			
Meeting Place Setup/Cleaning Fee	\$30 setup/cleaning fee	\$30 setup/cleaning fee			
Conference Room	\$5 per hour	\$10 per hour			
Council Chambers	\$5 per hour	\$10 per hour			
Council Chambers Setup/Cleaning Fee	\$30 setup/cleaning fee	\$30 setup/cleaning fee			
Dance Studio	\$25 per hour	\$30 per hour			
Fitness Room	\$15 per hour	\$20 per hour			
Municipal Park	\$50 per hour	\$100 per hour			
Electricity in Park	\$20 flat fee	\$20 flat fee			
Goldengate Park	\$30 per hour	\$75 per hour			
Sarrackwood Park	\$20 per hour	\$50 per hour			

<b>Balance Due by</b>		<b>Total Due</b>	
<b>Payment History</b> (date, method, amount, staff initials)			